

BREBEUF JESUIT PERMITTED ABSENCE FORM

Student's Name Printed

Date Submitted

A student seeking to miss school for reasons other than illness, funerals, and/or necessary appointments must complete this form no less than one week prior to the planned absence. Please refer to the policy for planned absences in the Attendance Section of the Brebeuf Jesuit Handbook.

In granting a permitted absence, the Dean considers the following criteria:

1. Merit of the proposed absence
2. Grade point average and attendance record
3. Prior approval of each teacher
4. Student agreement to be responsible for all work missed

NAME OF EVENT (IF APPLICABLE): _____

DATES REQUESTED: _____ PARENT / GUARDIAN DAYTIME PHONE: _____

PARENT STATEMENT (OR ATTACHED LETTER) REGARDING REASON FOR REQUEST: _____

TEACHERS' APPROVAL / CONDITIONS: _____

PERIOD 1 PERIOD 5

PERIOD 2 PERIOD 6

PERIOD 3 PERIOD 7

PERIOD 4 PERIOD 8

STUDENT SIGNATURE

PARENT / GUARDIAN SIGNATURE

COUNSELOR'S APPROVAL SIGNATURE

DEAN(S)' APPROVAL SIGNATURE

